



2015 Roots & Heritage Festival Vendor Information

You are invited to take part in Lexington's Twenty Sixth Annual Roots & Heritage Festival "African-American Marketplace" on SATURDAY, SEPTEMBER 12th, 2015.

The Festival will be located on Elm Tree Lane near the Hurst St lot. The Festival will be from 11:00a.m.-4:00 p.m. on Saturday.

Booth setup will from 9:00a.m.-11:00a.m. on Saturday. All cars must be removed from the street by **11:00 a.m.** Saturday.

ADDITIONAL INFORMATION ON BOOTH LOCATION WILL BE SENT ONE WEEK BEFORE THE FESTIVAL.

The fee for one 10' x 10' booth space for information vendors is \$50. If you are providing a hands-on activity for the children during KidsFest the booth space is FREE. NO REFUNDS. WE WILL PROVIDE SPACE ONLY; VENDORS MUST PROVIDE THEIR OWN TENTS, TABLES, CHAIRS, ETC. Electricity for a limited number of FOOD VENDORS ONLY will be provided. The fee for one 10'x10' booth space for information vendors is \$50.

NO REFUNDS.

To reserve your booth space, please complete the vendor registration form and return it to Beverly Henderson by August 23, 2015. If you need further information, you may contact Rosha Williams at: rosha1967@gmail.com.

ONLY CASH, MONEY ORDERS, CERTIFIED BANK CHECKS, AND ONLINE PAYPAL WILL BE ACCEPTED. ALL PERSONAL CHECKS WILL BE RETURNED.

The vendor assumes sole responsibility for the participation in the festival and holds the Lexington-Fayette Urban County Government and the Roots and Heritage Festival Executive and Planning Committees harmless against all loss or damages to persons or property during festival activities.



?]Xg: Ygh REGISTRATION FORM

PLEASE PRINT LEGIBLY!

Business Name: _____

Address: _____

Phone No: _____

E-Mail: _____

Contact Person: _____

*****INFORMATION – 10' x 10' space - \$50**

__ Saturday Only (\$50)



Please list/describe the items you plan to sell and/or display. _____

Please list/describe the appliances you will be using. _____

Please describe IN DETAIL the setup of your serving area (e.g. are you serving from a tent/wagon, from what you are serving, the size of the tent/wagon including hitch) and draw a diagram or provide a picture of your serving area indicating from which side you will be serving. REMEMBER: IF YOUR TENT/WAGON IS MORE THAN 10'x 10' (INCLUDING HITCH), YOU MUST BY ADDITIONAL BOOTH SPACES TO ACCOMMODATE YOUR SERVING AREA!!

Name (PLEASE PRINT LEGIBLY)

Signature _____ Date _____

Please send money order or bank certified check, payable to Roots & Heritage Festival, by August 23rd to: Rosha Williams, PO Box 11712 Lexington KY 40577-1712



2014 ROOTS AND HERITAGE FESTIVAL FOOD VENDOR ELECTRICAL NEEDS

Note: This form must be submitted with your vendor application. The information provided will be used to determine your booth placement. You will be provided with the power and hookups according to the specifications stated below. No additional accommodations will be made.

Name of food unit/vendor:

Do you need electricity? Yes ☐ No ☐

If yes, please complete the following information:

Please list all of the items you will be using that will require electricity (i.e. lights, warmers, freezers, etc):

Amperage requested: _____

Do you have a panel box? Yes ☐ No ☐ What size is the SO cord?

110 volts: How many appliances will you be using? (Please list)

220 volts: How many appliances will you be using? (Please list)

Vendor Signature

Date